



1. Call for poster abstracts

Abstracts are welcomed on all aspects of stroke care and support. The deadline for abstract submissions is 1700hrs on **31 January 2012**.

2. Guidelines for submitting the abstract

If you would like to submit a poster, please send us the following information:

- **Abstract title:** Insert the abstract title, maximum of 25 words. The title should be descriptive.
- **List of Author(s) and Institution(s):** Insert the first name and surname of all authors. The lead author should be listed first followed by all other authors in alphabetical order of surname. Do not give degrees. List institutions including names of the department(s), institution(s) and the country where the work was undertaken after each author. If all authors are from one institution this can be detailed at the end.
- **Funding body:** List the organisation(s) that have funded the work.
- **Please insert the introduction, method, results and discussion section from your abstract.**
- **Contact email address:** All correspondence from the East of England Stroke Forum regarding the abstract will be sent to this address.

Abstract

When completing the abstract please follow the guidelines below

- **Formatting:** Leave one line space after the Title and author(s) and two line spaces after the institution(s). One line space should be used after the Introduction, Method and Results.
- **Abstract title:** To be written in bold, centred and justified (Arial, 12 point font size and centred).
- **Author details:** The first initial(s) and surname to be given for each author. The presenting author to be underlined (Arial, 12 point font size, centred and justified). Institution details to be given as Department, Institution, Country for each author (Arial, 12 point font size, centred and justified).
Superscript numbers must be used for reference to institution.

e.g. SE Brown¹, J Bloggs¹, JT Smith²

¹Department of Stroke Medicine, London Hospital, UK, ²Department of Rehabilitation, University of Zurich, Switzerland

- **Abstract text:**
 - Abstracts must not exceed 250 words. Figures, tables or graphs are **not** permitted. Format text as Arial, 12 point, single-spaced and justified.
 - Abstracts are to be structured under the following headings: Introduction, Methods, Results and Conclusion.
 - Avoid complex mathematical formulae. For plus minus symbols, type +/- instead of \pm .
 - Avoid Greek letters and symbols, use e.g. 'IFN-g' or 'IFN-gamma'.

3. Poster presentations and poster prizes

Authors who are invited to give a poster presentation of their abstract should note that poster boards at the venue will be portrait format, 1 metres wide by 2 metre high. (A0 size portrait posters 841mm x 1189mm are ideal). There will be a small prize awarded to the poster judged by the steering group to be the best presentation.

Details for poster presenters will be emailed following the abstract selection process.

4. Registration

Each abstract selected for poster presentation will attract one reduced fee registration for the 2012 East of England Stroke Forum Conference at the rate of £30.

The delegate registration forms are available via the website

www.eastofenglandstrokeforum.org.uk.

If you wish to submit more than one abstract please use a separate email for each abstract.

Email to info@eastofenglandstrokeforum.org.uk. **Deadline is 1700hrs Tuesday 31 January 2012**

Contact

If you have any queries regarding your submission please email:

info@eastofenglandstrokeforum.org.uk